



SEMIAHMOO YACHT CLUB

9540 Semiahmoo Parkway #117
Blaine, Washington 98230
360.371.0440

WWW.SEMIAHMOOYACHTCLUB.ORG

REAR COMMODORE'S POSITION

Once you have accepted/voted into this position, discuss with your predecessor what events dates have been reserved for the next year.

The important events Commodores Ball and Opening Day Luncheon were reserved at the hotel by the previous Rear Commodore. It will be your responsibility to discuss with the Board/Commodore and VICE Commodore on reserving these Events for the next year.

If you plan on holding a July 4th BBQ at the Blaine Meeting, reserve the room as soon as possible. It might have been already reserved by the previous Rear Commodore.

The SYC Christmas party is your choice where or when you wish to hold it. Again if you wish to hold it at the Blaine Meeting Room reserve as soon as possible.

Start planning your Nauti Fridays and Land Base Events – take into consideration all USA and Canadian National/ Statutory Holidays. Discuss with the Fleet Captain your dates as you don't want to overlap an events. Make note of any special equipment or supplies you may need and discuss with the board. IE: Make sure tents are available for the crab feed.

Ensure confirmed land events (eg AGM, Opening Day, Commodores Ball, Nauti Friday's) are included in SYC website calendar as soon as they are booked and announced in Borderlines as upcoming with

1. when (date, time)
2. where
3. brief description if applicable
4. RSVP contact info

You will be expected to report at every board meeting what is coming up, how well the last events were attended.

December – Book the January and if possible the February Nauti Friday.

- Every month you are to email the Communications Officer information of up and coming events for the Borderline. If you need Hosts or Co-Hosts for any of your events this also can go out in the Borderlines

January - Board Monthly Meeting



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- the Board will decide on a date for the AGM, you are to reserve the Blaine Meeting Room. The room rental contract to be sent to the Treasure for signing and payment.
- Land Base Events and Nauti Friday Budget – you will need to look at last year’s budget expenses and discuss with the Treasure the expected costs for this year’s events. If you are planning an event at the Semiahmoo Marina (Crab Feed) go to their office to book the date.
- Event dates and places should be booked by the end of January. The dates, place of event and times are to be sent to the Webmaster to be posted on the SYC Calendar plus also this information is to be sent to the Communications Officer & the Annual Committee.
- Your picture and write-up for this year’s SYC Annual is needed by the end of January.

February - Board Monthly Meeting.

- Discussion of the AGM – you are responsible for the Set of Tables and Chairs, table name Tags, Projector, Screen, Speakers and Microphone, Flags, Coffee and Treats.
- Confirm that the land base events, time, dates and Hosts are correct on the SYC Calendar.

March – Board Monthly Meeting

- Discussion of the AGM, confirm you are ready
- You should contact the Hotel / Caterer for the Opening Day Luncheon and start planning the Luncheon Menu. Also confirm date and time with Semiahmoo Marina for the Opening Day Ceremony. – the schedule for 2018 Opening Day and Luncheon is attached.

April – Board Monthly Meeting

- Discuss Opening Day Ceremonies at the meeting, preparation, responsibility of the board and their assistance with the setup, update the Schedule.
- Opening Day Ceremonies and Luncheon write up to be sent out in Borderlines. RSVP

May - Board Monthly Meeting

- Go over the Opening Day Ceremonies schedule with the board.
- Will the Board want next years Opening Day Luncheon at the same place? This needs to be booked ASAP.

June, July and August – the Land Base events you have planned



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September – Board meeting

- Start planning/ discussion for the Commodores' Ball
- Meet with the Hotel Caterer to start planning the event. The Commodore will oversee all aspects of this event.
- The Election for the next years Executive Board will be held during the Crab Feed. The election is the responsibility of the Past-Commodore and Judge Advocate.
- Ask the Host to update the instructions on preparing the Crab Feed.

October – Board Monthly Meeting

- Commodore's Ball - Invitation are emailed out, RSVP are sent to you. Keep record of all replies, dinner choices and confirmation of the members payment will come from the Treasure. Assist Commodore as needed – Table seating assignments and event set up.

November – Board Meeting

- Commodores Ball
- When booking for the next years Commodore's Ball discuss with this year's Vice Commodore and if the position for next year's Rear Commodore is filled, where they want it held and reserve plus reserve the choice of band.

December – Board Monthly Meeting

- Christmas party

Update this report and hand to next year's Rear Commodore plus pass on the Rear Commodore's Flag

SEMIAHMOO YACHT CLUB OPENING DAY MAY 5 2018

FLAG CEREMONY

- 8:00 Speaker system set-up
- 8:30 Commodore and SYC Directors to arrive or earlier
- 8:45 Directors direct members and guest to proper places be during ceremonies
- 8:45 Members and Guest to have arrived – printed anthem sheets to be distributed



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8:55 Board Members to assemble in front of the flags

8:55 Past Commodores assemble to the side of the Board members

9:00 **Commodore** calls to order and welcomes everyone

Introduction of 2018 Board Member

Introduction of Special Guests:

- All Past Commodores – (gathered in front to the side)
- Founding / Life Members ??
- Introduction of musician to play Anthems – Fred Palidor
- Editor of the Northern Lights??
- Reverend Marilyn Rockwell-Bengen

9:15 Blessing of the Fleet – Reverend Marilyn Rockwell-Bengen

9:25 **Commodore** announces “Come to Attention for the Raising of the Flag”

- US Flag is hoisted by Past Commodore Brian Carpenter
US Anthem – played by Fred Palidor as the flag is raised
When the flag is up Commodore announces “At Ease”

Commodore announces “Come to Attention for the Raising of the Flag”

- Canadian Flag is hoisted by Vice Commodore Laura Moore Dempsey
Canadian Anthem – played by Fred Palidor as the flag is raised
When the flag is up, Commodore announces “At Ease”

Commodore announces “Come to Attention for the Raising of the Flag”

- Washington Flag and SYC Burgee is hoisted by Fleet Captain Martin Lockyer
Louie Louie – played by Fred Palidor as the flag and burgee are raised
When the flags are up, Commodore announces “At Ease”

9:35 Memorial Prayer – Reverend Marilyn Rockwell-Bengen



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9:40 Announcement by Commodore; Members and Guest that wish to go on the Plover for the Sail Past to meet up with Richard Sturgill, Meeting of Sail past Skippers with Fleet Captain Martin Lockyer
Adjourned

9:45 Past Commodores remain by the Flags for photos
Fleet Captain meets with skippers

Collection of printed anthem sheets

Disassemble of Sound System – to be transported over to Bellwether Hotel

10:30 Sail Past – Boaters meet out at Semiahmoo Bay and form a line

- The Plover leads the procession, Fleet Captain brings up the rear
- Vessels in the sail past then circle around the Commodore's vessel to salute the Commodore
- Vessels return to respective mooring locations

In preparation of Morning Ceremonies assistance with

- Setting up and taking down the Sound System, Microphone.
- Extension cords
- Extra Batteries for Microphone
- Handing our printed Anthem sheets and collect after
- Fleet Captain to find out when IYC are holding their Sail Past
- Who will be taking the group pictures?
- Who of our Lifetime and Founding Members are coming?
- Will there be a newspaper reporter?
- Who will receive the invited guests?
- Discussion in the morning before the Ceremonies where the Commodore's boat will be anchored.

OPENING DAY LUNCHEON - Hotel Bellwether



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12:00 Room is available for us to set up Sound System, Raffle / Door Prize table , set up White Board, Table Decorations, and reserved tables.

12:30 Registration Desk Volunteers – Laura, Patti and Jen. They will hand out Annuals, Door Prize Tickets, and Membership cards and name Tags. Collect Guest Fees.

12:45 Commodore and Rear Commodore out in Lobby greeting members as they arrive

1:00 Banquet Doors open and No Host Bar, members to find a table and to socialize with members. Raffle tickets will be sold. Colleen, Geoff and Debby will be selling the tickets

1:30 Registration Desk closes

1:45 Members are asked to take their seats. Welcome and brief announcements. The First Door / Raffle Prize is drawn. Raffle tickets will be sold till the last prize is won.

2:00 Prayer. Buffet Luncheon is served. Paul Dumbleton to call out the Table numbers to go up.

Once every table has gone up Paul will announce that members can go up for seconds

Once people are finished eating but while they are having desert and coffee

- Presentation of Donation to Drayton Harbor Maritime – Richard Sturgill
- Topic for short speeches – Fundraiser, Education Committee, Cruises, Land Base Events.
- Raffle draws throughout the afternoon
- Introduction of New Members – Laura, has everyone that is there today received their annual and have their 2018 membership cards

4:30 Adjourn

- Dismantle speaker system, Easel and white board, box up any decorations that are SYC



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Prepared by Paul Dumbleton
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November 2018
December 30, 2019